



**Saratoga Physical Therapy  
Associates**

5 Care Lane Saratoga Springs, NY 12866 - 2388 Rte 9, Ste 102 Malta, NY 12020

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Name \_\_\_\_\_ Male \_\_\_\_\_ Female \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_

State \_\_\_\_\_ Zip Code \_\_\_\_\_ Date of Birth (DOB) \_\_\_\_\_ Age \_\_\_\_\_

Home Phone \_\_\_\_\_ Cell \_\_\_\_\_ Work \_\_\_\_\_

Spouse's Name \_\_\_\_\_ Spouse's DOB \_\_\_\_\_

Referring Doctor \_\_\_\_\_ Phone \_\_\_\_\_

**For patients under 18**

Guardian Name \_\_\_\_\_ DOB \_\_\_\_\_ Relationship \_\_\_\_\_

Guardian Address (if different from patient) \_\_\_\_\_

Guardian Phone (if different from patient) \_\_\_\_\_

**PRIMARY INSURANCE**

Insurance Company Name \_\_\_\_\_

ID Number \_\_\_\_\_ Group \_\_\_\_\_

Subscriber Name (Policyholder) \_\_\_\_\_ DOB \_\_\_\_\_

Subscriber Address (if different than patient) \_\_\_\_\_

Subscriber's Relationship \_\_\_\_\_ Phone \_\_\_\_\_

**SECONDARY INSURANCE (IF ANY)**

Insurance Company Name \_\_\_\_\_

ID Number \_\_\_\_\_ Group \_\_\_\_\_

Subscriber Name (Policyholder) \_\_\_\_\_ DOB \_\_\_\_\_

Subscriber Address (if different than patient) \_\_\_\_\_

Subscriber's Relationship \_\_\_\_\_ Phone \_\_\_\_\_

**THIRD INSURANCE (IF ANY)**

Insurance Company Name \_\_\_\_\_

ID Number \_\_\_\_\_ Group \_\_\_\_\_

Subscriber Name (Policyholder) \_\_\_\_\_ DOB \_\_\_\_\_

Subscriber Address (if different than patient) \_\_\_\_\_

Subscriber's Relationship \_\_\_\_\_ Phone \_\_\_\_\_



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**IF INJURY WAS FROM MOTOR VEHICLE ACCIDENT, FILL OUT THIS SECTION**

Name of YOUR Auto Insurance Carrier \_\_\_\_\_  
Address \_\_\_\_\_  
Accident Date \_\_\_\_\_ Policy # \_\_\_\_\_  
Claim # \_\_\_\_\_ Name of Insured \_\_\_\_\_  
Insured's Date of Birth \_\_\_\_\_  
Adjustor \_\_\_\_\_ Adjustor Phone \_\_\_\_\_

**IF INJURY WAS WORK RELATED, FILL OUT THIS SECTION**

Name of Employer \_\_\_\_\_ Phone \_\_\_\_\_  
Address of Employer \_\_\_\_\_  
Worker's Compensation Insurance Name \_\_\_\_\_ Phone \_\_\_\_\_  
Address of Insurance \_\_\_\_\_  
Adjuster Name \_\_\_\_\_ Adjuster Phone \_\_\_\_\_  
City Injury Occurred \_\_\_\_\_ Injury Date \_\_\_\_\_  
Claim # \_\_\_\_\_ WCB # \_\_\_\_\_ Social Security # \_\_\_\_\_

**\*\*\*\*PLEASE SIGN FOR ALL INSURANCE PURPOSES\*\*\*\***

I authorize Saratoga Physical Therapy Associates to release information necessary to bill on my behalf for myself or the above-named patient. I further understand that I will be responsible for any portion of the bill including deductible, and any coinsurance amount not covered by my insurance plan.

Signature \_\_\_\_\_ Date \_\_\_\_\_

If patient is a minor, I authorize Saratoga Physical Therapy Associates to treat my child.

Signature \_\_\_\_\_ Date \_\_\_\_\_



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**ACKNOWLEDGEMENT OF RECEIPT OF PRIVACY NOTICE**

I, \_\_\_\_\_, understand that as part of my health care, Saratoga Physical Therapy Associates originates and maintains paper and/or electronic records describing my health history, symptoms, examination and test results, diagnoses, treatment, as well as plans for future care or treatment. I understand that this information serves as:

- A basis for planning my care and treatment
- A means to facilitate communication among the many healthcare professionals who contribute to my care
- A source of information for applying my diagnosis and surgical information to my bill
- A means by which a third-party payer can verify that services billed were actually provided
- A tool for healthcare operations of Saratoga Physical Therapy Associates such as assessing quality of care and reviewing the competence of healthcare professionals

I understand that as part of Saratoga Physical Therapy Associates treatment, payment, or healthcare operations, it may become necessary to disclose my protected health information to another entity for the purposes stated above.

I understand and have been provided with a Notice of Privacy Practices that provides a more complete description of how Saratoga Physical Therapy Associates may use and disclosure my protected healthcare information. I further understand that Saratoga Physical Therapy Associates reserves the right to change its Notice of Privacy Practices.

Should Saratoga Physical Therapy Associates change its Notice of Privacy Practices, an amended copy will be posted in a prominent location in the practice site, or, upon my request, an amended copy will be sent to the address I have provided.

I agree that Saratoga Physical Therapy Associates may do the following:

**PLEASE INDICATE WITH AN "X"**

Leave appointment message on:

- \_\_\_\_ Answering machine
- \_\_\_\_ Office voicemail
- \_\_\_\_ With another person
- \_\_\_\_ Send through mail
- \_\_\_\_ Cell phone

Leave other medical info on:

- \_\_\_\_ Answering machine
- \_\_\_\_ Office voicemail
- \_\_\_\_ With another person
- \_\_\_\_ Send through mail
- \_\_\_\_ Cell phone

Person(s) Authorized To Communicate With:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Patient's Signature or Signature of Personal Representative:

\_\_\_\_\_ Date \_\_\_\_\_



